

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS**

May 24, 2021

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

Board President Sam Ferguson presided. Board members in attendance included Amanda Beutner, Chad Childers, Socrates Gray, John Haynes and Dan Messina. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke were in attendance along with Attorney Joe Zaknoen.

Board member Bruce Manner was unable to attend this meeting.

GUESTS IN ATTENDANCE

Phil Friese from the *Parks & Recreations* board was in attendance.

MINUTES

Upon motion made by Amanda Beutner, seconded by Chad Childers, the board approved the minutes of the previous meeting.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- *Larsen-Danielson* Electrical Project
 - 400 through 600 docks along with the landside of the 700 & 800 docks are operational; some of the controllers are off spec. The manufacturer has been replacing them and testing will be conducted this Thursday, May 27th.
 - *Edgewater Resources* to develop a plan for electrical updates on the west side of the marina which we will review in the fall, however we are prioritizing work on the 700 & 800 docks while the water levels are low.
- **City IT** Department still working on **Wi-Fi** system by completing fiber connections; should be live and online by the end of the week.
- Repairing drainage issues at the café bathhouse along with the fish cleaning station at Trail Creek Marina.

REPORT FROM ASSISTANT HARBORMASTER

Assistant Harbormaster of Administration Mary Ann Pawlicke reported on the following:

- Washington Park Marina slips are now rented at one hundred (100%) percent capacity for the season (*with the exception of one sixty (60') foot dock*); there are still a few 25-ft. docks available at Sprague Pointe Marina which usually fill up during the summer with monthly renters. Due to this we will not be in a position to offer much in the way of transient docking this season.

COMMITTEE REPORTS

1. On behalf of the ***Budget and Financial Oversight Committee***, Socrates Gray reviewed the claims dockets to be paid:
 - **MCPA** Payment register = \$99,902.38
 - **MCPA EFT** register = \$402,641.13
 - **MCPA** Capital Improvements = \$53,599.92

Upon motion made by Amanda Beutner, seconded by Chad Childers, the board unanimously approved all bills to be paid; total docket in the amount of \$556,143.43 as presented.

2. On behalf of the ***Claims and Insurance Committee***, John Haynes had nothing to report.
3. On behalf of the ***Port Operations, Personnel and Marina Policy Committee***, Sam Ferguson announced there will be a Dock Representative meeting on Saturday, June 12th in the boardroom.
 - Mr. Ferguson suggested the board continue to meet on a monthly basis, last Monday of each month.
4. On behalf of the ***Boater Communications and Special Events Committee***, Dan Messina reported on the **CoHo** Classic which was held the first weekend of May and was very successful as was the Shriners tournament held the following week. He went on to mention the benefits of the new concrete work that was completed on the east side of marina where water would pool during rainstorms and with high water levels.
5. There was no report for the ***Master Planning and Special Projects Committee***.
6. On behalf of the ***Advertising and Public Relations Committee***, Amanda Beutner discussed advertising within the marina suggesting installing an encased bulletin board and offering signage space to lease to local businesses with the increase in foot-traffic around the area.

REPORT FROM THE ATTORNEY

Attorney Joe Zaknoen reported on the following:

- The legislature recently passed an amendment to Indiana statutes requiring a governing body of a public entity to adopt a written policy establishing procedures for participating in electronic meetings. Will need to put together procedures that will apply to the **MCPA** and submit a draft at the next meeting for review.

OLD BUSINESS

There was no old business to discuss during this meeting.

NEW BUSINESS

There was no new business to discuss during this meeting.

ADJOURNMENT

Upon motion made by John Haynes, seconded the board adjourned the meeting at 5:27 p.m.

Accepted by: _____
Tim Frame, Harbormaster

Respectfully submitted, _____
Dan Messina, Board Secretary

Approved On: _____

By: _____
Sam Ferguson, Board President

There were no attachments for this meeting
Minutes prepared by Kristen N. Winkelstern