

**MICHIGAN CITY PORT AUTHORITY  
Board of Directors Meeting Minutes**

**March 20, 2023**

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by President Socrates Gray in the Port Authority board room.

**ATTENDANCE**

Board President Socrates Gray presided. Board members in attendance included Amanda Beutner, Sam Ferguson, John Haynes, Bruce Manner, and Dan Messina. Board member Chad Childers was absent. Harbormaster Tim Frame, Assistant Harbormaster of Operations Brian Jackson, and Attorney Joe Zaknoen were also in attendance.

**GUESTS IN ATTENDANCE**

Dawn Cole, Kona Ice; Phil Freese, MC Parks & Recreation Board; Dean & Kim Talbott; Mayor Duane Perry; Liz Reynolds, Michigan City Port Authority Staff.

**MINUTES**

Motion by Bruce Manner, seconded by Amanda Beutner, to approve the minutes of the previous meeting. Motion passed unanimously.

**COMMENTS FROM THE PUBLIC**

- Boater asked for status on marina projects regarding WiFi updates and additional security in the marina. President Socrates Gray will address concerns in a written response and advised making an appointment with the Harbormaster for future concerns.
- Representative from Kona Ice offered to answer any questions about proposal sent to the Board regarding providing an Ice Truck for beach patrons. Proposal sent to committee for consideration.

**REPORT FROM HARBORMASTER**

Harbormaster Tim Frame reported on the following:

- The vendor for dredging the Trail Creek project will be setting up equipment on Wednesday. Project to begin on Monday, March 27 and is expected to be completed in 7-10 days. The Washington Park ramp area will be reviewed for any needed dredging while vendor is onsite.
- All electrical on the 700 & 800 Dock was tested. Midwest Electric to fix remaining minor issues.
- Office staff requested the Board consider approving \$15.00 overnight rate for boaters participating in 2023 fishing tournaments.

**REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION**

There was nothing to report at this time.

**COMMITTEE REPORTS**

***Budget and Financial Oversight Committee***

- Sam Ferguson reviewed the March 20, 2023 Claims Docket.

Port Authority	\$	21,611.12
Port Authority EFT	\$	2,381.91
Capital	\$	0.00
<b>Total</b>	<b>\$</b>	<b>23,993.03</b>

- Motion by Sam Ferguson, seconded by Amanda Beutner, to approve all bills to be paid. Motion passed unanimously.
- Sam Ferguson asked the Board if there were any question regarding the 2022 Year End Financial Report. There were no questions.

**Claims and Insurance Committee**

- There was no report from the committee at this time.

**Port Operations & Personnel & Marina Policy**

- Socrates Gray reported that hiring for seasonal employees is in progress.

**Boater Communications and Special Events Committee**

- Motion by Dan Messina, seconded by Sam Ferguson to approve \$15.00 overnight rate for boaters participating in 2023 fishing tournaments.

**Master Planning and Special Projects Committee**

- There was no report from the committee at this time.

**Advertising and Public Relations Committee**

- Amanda Beutner reported that advertising for seasonal employees will begin on April 17.

**REPORT FROM THE ATTORNEY**

- Joe Zaknoen reported that he distributed the DRAFT Annual Report for Internal Controls and is requesting feedback from the Board. Overall it was found that the controls are working as intended with no material losses or problems found from the State Board of Accounts. Report to be presented at an upcoming meeting.

**NEW BUSINESS**

- There was no new business to discuss.

**OLD BUSINESS**

- There was no old business to discuss.

**COMMENTS FROM THE PUBLIC**

- Phil Freese reported that Parks and Recreation Department has received positive feedback from racers involved in the Jet Ski/Boat Races. Racers have expressed that they receive excellent treatment from the race officials and surrounding community.

**ADJOURNMENT**

Motion by John Haynes, seconded by Bruce Manner, to adjourn the meeting at 5:18 p.m.

Accepted by: \_\_\_\_\_  
*Tim Frame, Harbormaster*

Respectfully submitted, \_\_\_\_\_  
*Dan Messina, Board Secretary*

Approved On: \_\_\_\_\_

By: \_\_\_\_\_  
*Socrates Gray, Board President*