

**MICHIGAN CITY PORT AUTHORITY
Board of Directors Meeting Minutes**

February 27, 2023

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by President Socrates Gray in the Port Authority board room.

ATTENDANCE

Board President Socrates Gray presided. Board members in attendance included Amanda Beutner, Chad Childers, John Haynes, Sam Ferguson, and Dan Messina. Board member Bruce Manner was absent. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke, Assistant Harbormaster of Operations Brian Jackson, and Attorney Joe Zaknoen were also in attendance.

GUESTS IN ATTENDANCE

Allen Bingham, International Union of Operating Engineers; Colin Hassenger, Edgewater Resources; Liz Reynolds, Michigan City Port Authority Staff.

MINUTES

Motion by John Haynes, seconded by Chad Childers, to approve the minutes of the previous meeting. Motion passed unanimously.

COMMENTS FROM THE PUBLIC

- There were no comments from the public.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- The electrical review scheduled for the 700 & 800 docks was cancelled due to rain. Review rescheduled for March 8 & 9.
- Installation of security cameras was completed on the North Bath House.
- Winter projects at the Trail Creek Marina are being completed.
- Awaiting response from the DNR regarding the permit for the Washington Park ramp dredging.

REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION

Assistant Harbormaster of Administration, Mary Ann Pawlicke, reported on the following:

- The office staff continues to work through the day-to-day administrative tasks.
- All the 60 ft. slips have been rented for the 2023 season.
- Assignments for remaining open slips are being made from the Waiting List.

COMMITTEE REPORTS

Budget and Financial Oversight Committee

- Sam Ferguson shared that the 2022 Year-end financials will be presented at the next meeting and he reviewed the February 27, 2023 Claims Docket.

Port Authority	\$	9,366.71
Port Authority EFT	\$	0.00
Capital	\$	0.00
Total	\$	9,366.71

- Motion by Sam Ferguson, seconded by Amanda Beutner, to approve all bills to be paid. Motion passed unanimously.

Claims and Insurance Committee

- There was no report from the committee at this time.

Port Operations & Personnel & Marina Policy

- Socrates Gray reported that letters explaining the SCOPE OF LICENSE rule change were sent with the final payment invoices.
- CPR classes will be available online for a \$30 fee that includes both the test and certification by the Fire Department. A group will be formed for those who are interested in this training.

Boater Communications and Special Events Committee

- There was no report from the committee at this time.

Master Planning and Special Projects Committee

- There was no report from the committee at this time.

Advertising and Public Relations Committee

- Amanda Beutner reported that the Wanderlust Group was previously known as DockWa.
- Amanda made a suggestion to post Job Listings for the Port Authority on INDEED.

REPORT FROM THE ATTORNEY

- Joe Zaknoen reported that he will be reviewing all contracts in place for the Port Authority.
- A meeting with Tim Frame, Mary Ann Pawlicke, & Brian Jackson is scheduled to review Internal Controls.
- Sealed Bids for Dredging the Trail Creek Forklift and Hoist Wells were opened and reported as follows:
 - Paragon Integrated Services Group \$ 79,036.46
 - Donkersloot & Sons \$ 286,220.00
- Motion by Socrates, seconded by Amanda to table discussion of the bids until the March 6th Board meeting. Motion passed unanimously.

NEW BUSINESS

- There was no new business to discuss.

OLD BUSINESS

- There was no old business to discuss.

COMMENTS FROM THE PUBLIC

- Question concerning how many yards are to be dredged. Answer: Approximately 300 yards total.

ADJOURNMENT

Motion by John Haynes, seconded by Amanda Beutner, to adjourn the meeting at 5:15 p.m.

Accepted by: _____
Tim Frame, Harbormaster

Respectfully submitted, _____
Dan Messina, Board Secretary

Approved On: _____

By: _____
Socrates Gray, Board President