

**MICHIGAN CITY PORT AUTHORITY  
Board of Directors Meeting Minutes**

**February 13, 2023**

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by Vice President Bruce Manner in the Port Authority board room.

**ATTENDANCE**

Board Vice President Bruce Manner presided. Board members in attendance included Amanda Beutner, Sam Ferguson, and Dan Messina. Board members Chad Childers, Socrates Gray and John Haynes were absent. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke, and Attorney Joe Zaknoen were also in attendance.

**GUESTS IN ATTENDANCE**

Phil Freeze, MC Parks & Recreation Board; Liz Reynolds, Michigan City Port Authority Staff.

**MINUTES**

Motion by Dan Messina, seconded by Amanda Beutner, to approve the minutes of the previous meeting. Motion passed unanimously.

**COMMENTS FROM THE PUBLIC**

- There were no comments from the public.

**REPORT FROM HARBORMASTER**

Harbormaster Tim Frame reported on the following:

- There will be no discussion regarding the bids for the dredging project at this meeting. It was determined that soil testing must be completed prior to obtaining bids for the dredging. Tests are scheduled to be completed by the end of the week.
- Electrical repairs completed from the punch list will be reinspected by the electrician.
- Rehab work for the small barge has begun. The large barge is having engine work done at B&E Marine.
- Scheduling for the dredging work in Trail Creek will be determined at the time the contractor is selected.
- Awaiting receipt of permit to clean out the sand at the Washington Park ramp.

**REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION**

Assistant Harbormaster of Administration, Mary Ann Pawlicke, reported on the following:

- The office staff is working on slip transfers and assignments for the Summer 2023 season.
- Invoices for Summer 2023 final slip payment installments are being prepared this week.
- Advertising for seasonal employees was sent out by the Michigan City Human Resource department.

**COMMITTEE REPORTS**

***Budget and Financial Oversight Committee***

- Sam Ferguson reviewed the February 13, 2023 Claims Docket.

Port Authority	\$	110,225.67
Port Authority EFT	\$	4,304.09
Capital	\$	
<b>Total</b>	<b>\$</b>	<b>114,529.76</b>

- Motion by Sam Ferguson, seconded by Amanda Beutner, to approve all bills to be paid. Motion passed unanimously.

***Port Operations & Marina Policy***

- Bruce reported that Socrates Gray is coordinating efforts to offer CPR Classes for boaters online. More information to be available at the next Board meeting.

***Claims and Insurance Committee***

- There was no report from the committee at this time.

***Boater Communications and Special Events Committee,***

- Dan Messina is working to schedule a meeting with Socrates Gray and Tim Frame to brainstorm ideas for committees with boaters.

***Master Planning and Special Projects Committee***

- Bruce Manner reported that there will be a Parks Department Board meeting next Wednesday.

***Advertising and Public Relations Committee***

- Amanda Beutner reported that the Chamber of Commerce Membership fee has been paid. The \$2,000 advertising fee for the COHO Tournament will be paid tomorrow.

**REPORT FROM THE ATTORNEY**

- There was no report at this time.

**NEW BUSINESS**

- There was no new business to discuss.

**OLD BUSINESS**

- Motion by Sam Ferguson, seconded by Amanda Beutner to remove the topics of Cormorants and Cameras from the Old Business section of the Agenda. Motion passed unanimously.

**ADJOURNMENT**

Motion by Sam Ferguson, seconded by Amanda Beutner, to adjourn the meeting at 5:20 p.m.

Accepted by: \_\_\_\_\_  
*Tim Frame, Harbormaster*

Respectfully submitted, \_\_\_\_\_  
*Dan Messina, Board Secretary*

Approved On: \_\_\_\_\_

By: \_\_\_\_\_  
*Socrates Gray, Board President*