

**MICHIGAN CITY PORT AUTHORITY  
Board of Directors Meeting Minutes**

**July 10, 2023**

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by President Socrates Gray in the Port Authority board room.

**ATTENDANCE**

Board President Socrates Gray presided. Board members in attendance included Amanda Beutner, Chad Childers, Sam Ferguson, John Haynes, and Dan Messina. Board member Bruce Manner was not present. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke, and Attorney Joe Zaknoen were also in attendance.

**GUESTS IN ATTENDANCE**

Andy Hynek, 600 Dock; Bob Kelsey, 300 Dock.

**MINUTES**

Motion by Chad Childers, seconded by Sam Ferguson, to approve the minutes of the previous meeting. Motion passed unanimously.

**COMMENTS FROM THE PUBLIC**

- Concern regarding status for installation of marina and gas dock signage. Motion by Dan Messina, 2<sup>nd</sup> by Chad Childers to add "Signage" to Tabled items on the Agenda. Motion passed unanimously.
- A Note of Appreciation was expressed to Brad Kreighbaum and Dave Westphal for assisting an ill person on the Port Authority premises on Tuesday, June 27<sup>th</sup>.
- It was announced that a long-time slipholder had a medical emergency in the marina and various slip holders rendered assistance until medical personnel arrived. The Port Authority Board would like to recognize slipholders Scott Lindberg, Jr., and Chris McLaughlin, Lifeguard Ms. Schimonoski and Officer Fisher for their service.

**REPORT FROM HARBORMASTER**

Harbormaster Tim Frame reported on the following:

- Port Authority staff assisted with hauling all the launch tubes and fireworks for the annual 4<sup>th</sup> of July display.
- Staff also assisted with parking and traffic control for jet skis in the basin during the Jet Ski Races.

**REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION**

Assistant Harbormaster Mary Ann Pawlicke reported on the following:

- The office staff is fielding calls from boaters looking to rent slips for the Boat Races in August.
- Mary Ann distributed the new Information Sheets to the Board for review and any needed updates.

**COMMITTEE REPORTS**

***Budget and Financial Oversight Committee***

- Sam Ferguson reviewed the July 10, 2023 Claims Docket.

Port Authority	\$	142,734.95
Port Authority EFT	\$	0.00
Capital	\$	0.00
<b>Total</b>	<b>\$</b>	<b>142,734.95</b>

- Motion by Sam Ferguson, seconded by Dan Messina, to approve all bills to be paid. Motion passed unanimously.

**Claims and Insurance Committee**

- There was no report from the committee at this time.

**Port Operations & Personnel & Marina Policy**

- Socrates Gray distributed a proposal to initiate the "Dan Taylor Dock Mate Award". This award would be given to person(s) who provide exemplary service and/or assistance to boaters within the confines of the Port Authority.
- Motion by Amanda Beutner, seconded by Chad Childers to approve proposal. Motion passed unanimously.
- It was noted that extra security was needed to fulfill a position due to last minute changes in staffing.
- He also shared that he has received positive feedback regarding the video surveillance in the marina.

**Boater Communications and Special Events Committee**

- Dan Messina advised that there were only 5 people who responded to the recent call for volunteers to serve on the Dock Rep Committee. As a result, the Dock Rep meeting was not held. There will be no meetings in August and September. Any ideas are welcome for ways to communicate and to get feedback from boaters regarding marina operations are welcome.

**Master Planning and Special Projects Committee**

- There was no report from the committee at this time.

**Advertising and Public Relations Committee**

- There was no report from the committee at this time.

**REPORT FROM THE ATTORNEY**

- Attorney Joe Zaknoen advised the Board that while he did not have a report at this time, he does field questions and phone calls from Management and staff regarding marina operations that do not always need to be sent to the Board for direction.

**NEW BUSINESS**

- There was no new business to discuss.

**OLD BUSINESS**

- There was no old business to discuss.

**COMMENTS FROM THE PUBLIC**

- There were no comments from the public.

**ADJOURNMENT**

Motion by John Haynes, seconded by Amanda Beutner, to adjourn the meeting at 5:23 p.m.

Accepted by: Tim Frame  
Tim Frame, Harbormaster

Respectfully submitted, Dan Messina  
Dan Messina, Board Secretary

Approved On: \_\_\_\_\_

By: \_\_\_\_\_  
Socrates Gray, Board President