

**MICHIGAN CITY PORT AUTHORITY  
Board of Directors Meeting Minutes**

**June 19, 2023**

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by President Socrates Gray in the Port Authority board room.

**ATTENDANCE**

Board President Socrates Gray presided. Board members in attendance included Amanda Beutner, Chad Childers, Sam Ferguson, John Haynes, Bruce Manner and Dan Messina. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke, and Attorney Joe Zaknoen were also in attendance.

**GUESTS IN ATTENDANCE**

Phil Freese, MC Parks & Recreation Board

**MINUTES**

Motion by Sam Ferguson, seconded by Amanda Beutner, to approve the minutes of the previous meeting. Motion passed unanimously.

**COMMENTS FROM THE PUBLIC**

- There were no comments from the public.

**REPORT FROM HARBORMASTER**

Harbormaster Tim Frame reported on the following:

- Eight employees attended the recent Marina Attendant training. The course included instruction on how to tie off lines, perform pump outs and other marina related tasks.
- Staff is now working the normal summer routine while boats have mostly been launched at this time.
- Information was shared with Board following a review relating to the quality and activity levels of the internet service in the marina. Harbormaster will be working with the City of Michigan City's IT department to determine ways of improving the quality of the service when the usage is at its highest levels.

**REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION**

Assistant Harbormaster Mary Ann Pawlicke reported on the following:

- Board meetings for the month of July will be held on the 10<sup>th</sup> and the 24<sup>th</sup>.
- Office staff is preparing for the 4<sup>th</sup> of July weekend.
- The next payroll date for the Board will be July 7<sup>th</sup>.

**COMMITTEE REPORTS**

**Budget and Financial Oversight Committee**

- Sam Ferguson reviewed the June 19, 2023 Claims Docket.

Port Authority	\$	63,626.98
Port Authority EFT	\$	12,489.76
Capital	\$	0.00
<b>Total</b>	<b>\$</b>	<b>76,116.74</b>

- Motion by Sam Ferguson, seconded by Amanda Beutner, to approve all bills to be paid. Motion passed unanimously.

**Claims and Insurance Committee**

- There was no report from the committee at this time.

**Port Operations & Personnel & Marina Policy**

- Socrates Gray shared he has received several compliments regarding the employees at the marina.

**Boater Communications and Special Events Committee**

- Dan Messina advised he met with Tim Frame and Mary Ann Pawlicke regarding repair of a board on the 400 dock.
- Plans for a Dock Rep meeting to be held on Saturday, July 1<sup>st</sup> at 9am are underway. A letter will be sent to boaters asking for volunteers to serve on the committee.

**Master Planning and Special Projects Committee**

- Bruce Manner advised that he will work to determine whether the Port Authority or Parks Department is next to address removing the graffiti on the lighthouse.
- Motion by Bruce Manner, second by Sam Ferguson to untangle discussion regarding the Sprague Point bathhouse. Motion passed unanimously.
- Motion by Bruce Manner, second by Sam Ferguson to approve removing the Sprague Point bathhouse topic from the agenda until the time that the facility is not available for use by marina customers. Motion passed unanimously.

**Advertising and Public Relations Committee**

- There was no report from the committee at this time.

**REPORT FROM THE ATTORNEY**

- There was no report from the attorney at this time.

**NEW BUSINESS**

- There was no new business to discuss.

**OLD BUSINESS**

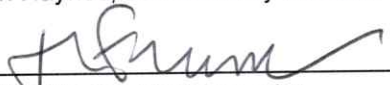
- There was no old business to discuss.

**COMMENTS FROM THE PUBLIC**

- The Board complimented the Parks Department in regards to the success of the Sand Sculpting competition and Pride Festival held at the park recently.
- Comment that the Washington Park launch ramp is in excellent repair and ramp is very busy.


**ADJOURNMENT**

Motion by John Haynes, seconded by Amanda Beutner, to adjourn the meeting at 5:25 p.m.

Accepted by:   
Tim Frame, Harbormaster

Respectfully submitted,   
Dan Messina, Board Secretary

Approved On: \_\_\_\_\_

By:   
Socrates Gray, Board President