

**MICHIGAN CITY PORT AUTHORITY
Board of Directors Meeting Minutes**

February 19, 2024

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by President Socrates Gray in the Port Authority board room.

ATTENDANCE

President Socrates Gray presided. Board members in attendance included Amanda Beutner, Sam Ferguson, John Haynes and Bruce Manner. Board members not present for the meeting were Chad Childers and Dan Messin. Harbormaster Tim Frame, Assistant Harbormaster Mary Ann Pawlicke and Attorney Joe Zaknoen were also in attendance for the meeting.

GUESTS IN ATTENDANCE

Mike Cooper, South Shore Sailing School

MINUTES

- Motion by Sam Ferguson, seconded by Bruce Manner to approve the minutes of February 5, 2024 meeting. Motion passed unanimously.

COMMENTS FROM THE PUBLIC

- There were no comments from the public.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- All de-icers in the marina have been removed and crew is reinstalling the ladders on the docks.
- Two charter boats have scheduled to launch on March 1st.
- A second Winterizing Cart has been organized to be used next fall. This will allow 2 teams of crew members to work winterizing 2 different boats at once.

REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION

- Staff processed the final dock payments invoicing.
- Donations for the Food Drive sponsored by the Fire Department are being accepted at the office.

COMMITTEE REPORTS

Budget and Financial Oversight Committee

- Sam Ferguson shared that only the bills are to be reviewed at this meeting. Motion by Sam Ferguson, seconded by Bruce Manner to approve all bills at a total of \$15,057.61 be paid. Motion passed unanimously.

Claims and Insurance Committee

- There was no report from the committee at this time.

Port Operations & Personnel & Marina Policy

- Socrates Gray reported that there are no outstanding issues at this time.

Boater Communications and Special Events Committee

- There was no report from the committee at this time.

Master Planning and Special Projects Committee

- There was no report from the committee at this time.

Advertising and Public Relations Committee

- Amanda Buetner reported that an invoice for Wanderlust, the system that the Port Authority uses to manage transient boaters, in the amount of \$2,700.00 was paid. Advertising fees with the Michigan City Chamber of Commerce totaling \$360.00 were also paid.

REPORT FROM THE ATTORNEY

- Attorney Joe Zaknoen explained the FINAL DRAFT of the 2023 Internal Controls Report with Policies and Procedures to Board members.

NEW BUSINESS

- There was no new business to discuss.

OLD BUSINESS

- There was no old business to discuss.

COMMENTS FROM THE PUBLIC

- There were no comments from the public.

ADJOURNMENT

Motion by John Haynes, seconded by Amanda Beutner to adjourn the meeting at 5:18 p.m.

Accepted by: TK
Tim Frame, Harbormaster

Respectfully submitted, Dan Messina
Dan Messina, Board Secretary

Approved On: 3/18/24

By: Socrates Gray
Socrates Gray, Board President