

**MICHIGAN CITY PORT AUTHORITY
Board of Directors Meeting Minutes**

November 6, 2023

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by President Socrates Gray in the Port Authority board room.

ATTENDANCE

Board President Socrates Gray presided. Board members in attendance included Amanda Beutner, John Haynes, Sam Ferguson, Dan Messina, and Bruce Manner. Board member not present for the meeting was Chad Childers. Harbormaster Tim Frame and Attorney Joe Zaknoen were also in attendance for the meeting.

GUESTS IN ATTENDANCE

Phil Freeze from the Park Department.

MINUTES

- Motion by Sam Ferguson, seconded by John Haynes to approve the minutes of October 16, 2023 meeting. Motion passed unanimously.

COMMENTS FROM THE PUBLIC

- There were no comments from the public.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- Tim Frame met with General Insurance Services to review upcoming policy renewal. Representatives from GIS will attend at upcoming meeting to review any policy updates with the Board.
- A few boats remain in the marina due to scheduling of haul-outs. The bridge was not in operation last week, thus delaying haul-out schedule. One boat that is a Looper will be pulling out soon.
- Crew will work to haul-out and winterize the remaining boats this week and fill in the storage building for the winter.
- Crew began dismantling marina equipment, blowing out water lines and installing holiday lights last week to prepare for winter.

REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION

- There was no report from the Assistant Harbormaster at this time.

COMMITTEE REPORTS

Budget and Financial Oversight Committee

- Sam Ferguson reviewed the November 6, 2023, Claims Docket.

Port Authority	\$	46,184.44
Port Authority EFT	\$	0.00
Capital	\$	0.00
Total	\$	46,184.44

- Motion by Sam Ferguson, seconded by Amanda Beutner to approve all bills to be paid. Motion passed unanimously.
- Sam Ferguson gave a summary of the recommendations for the 2024 DRAFT Budget highlighting additional income due to fee increases and adjustments for increased expenses.
- Motion by Sam Ferguson, 2nd by Bruce Manner to approve the 2024 DRAFT Budget as presented. Motion passed unanimously.

- Sam Feguson reported that the Budget included a 4% wage increase for all MCPA staff. Motion by Sam Feguson, seconded by Amanda Beutner to formally approve the staff wage increase. YAY – Amanda Beutner, Sam Ferguson, Socrates Gray, John Haynes and Bruce Manner; NAY – Dan Messina.
- Sam Feguson reported that some CDs held by the MCPA are coming due prior to the next Board meeting. Board discussed waiting until the next meeting to approve method of reinvestment or allowing the staff to use list of options provided by Sam Feguson to reinvest funds using the best method possible. Motion by Sam Feguson, seconded by Dan Messina to approve allowing the staff to finalize best method of reinvestment using list of options developed by Sam Feguson. Motion passed unanimously.

Claims and Insurance Committee

- There was no report from the committee at this time.

Port Operations & Personnel & Marina Policy

- Socrates shared information concerning the possible closing of the Michigan City Coast Guard station and encouraged members showing support on the station remaining open.
- All marina operations are running smoothly.

Boater Communications and Special Events Committee

- There was no report from the committee at this time.

Master Planning and Special Projects Committee

- Bruce Manner shared that he did attend the Parks Department meeting. Special Projects Committee to arrange a meeting next week.

Advertising and Public Relations Committee

- There was no report from the committee at this time.

REPORT FROM THE ATTORNEY

- There was no report from the attorney at this time.

NEW BUSINESS

- There was no new business to discuss.

OLD BUSINESS

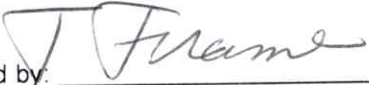
- There was no old business to discuss.

COMMENTS FROM THE PUBLIC

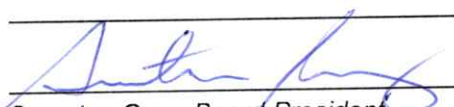
- There were no comments from the public.

ADJOURNMENT

Motion by John Haynes, seconded by Amanda Beutner to adjourn the meeting at 5:24 p.m.

Accepted by: 
 Tim Frame, Harbormaster

Respectfully submitted, 
 Dan Messina, Board Secretary

Approved On: _____
 By: 
 Socrates Gray, Board President