

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS**

October 5, 2020

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

Board President Sam Ferguson presided. Board members in attendance included Amanda Beutner, Chad Childers, Socrates Gray, John Haynes and Dan Messina. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke were both in attendance along with Attorney Joe Zaknoen.

Board Vice President Bruce Manner was unable to attend this meeting.

GUESTS IN ATTENDANCE

There were no guests in attendance.

MINUTES

Upon motion made by John Haynes, seconded by Socrates Gray, the board approved the minutes to the previous meeting.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- Water levels are down eighteen inches from July; official reports state its down seven point five (7.5") inches and the **ACOE** reports predict it will subside another three (3") inches over the next month.
- A pre-construction meeting with *Larson-Danielson* is scheduled for Wednesday October 7th to assess the re-decking and electrical project.
- As the board meetings have been moved indoors, and with the ongoing social distancing due to the **COVID-Pandemic**, a suggestion was made to go to a monthly meeting throughout the off season. Discussion ensued by the board members regarding payment of bills; Assist HM Pawlicke confirmed that approval had previously been given through the controller's office to have the payment register signed at a following meeting.

REPORT FROM ASSISTANT HARBORMASTER

Assistant Harbormaster of Administration Mary Ann Pawlicke reported on the following:

- A 2020/21 Winter Storage report was submitted which paralleled the 2019/20 storage, although she went on to say that inquiries are still being made so final numbers are not yet in.
 - Total for 2020 = 296
 - Total for 2019 = 282

- Reviewed final statistics for the *2020 Occupancy/Unrealized Income* report.

COMMITTEE REPORTS

1. On behalf of the ***Budget and Financial Oversight Committee***, Socrates Gray reviewed the bills to be paid.

Upon motion made by John Haynes, seconded by Amanda Beutner, the board approved payment of bills as presented.

2. On behalf of the ***Claims and Insurance Committee***, John Haynes had nothing to report.

3. On behalf of the ***Port Operations, Personnel and Marina Policy Committee***, Sam Ferguson had nothing to report.

4. On behalf of the ***Boater Communications and Special Events Committee***, Dan Messina had nothing to report.

5. There was no report for the ***Master Planning and Special Projects Committee***.

6. On behalf of the ***Advertising and Public Relations Committee***, Amanda Beutner had nothing to report.

REPORT FROM THE ATTORNEY

Attorney Joe Zaknoen informed the board he had reviewed the bid from *Larsen-Danielson* which does conform to all legal and engineering issues.

OLD BUSINESS

Mr. Haynes inquired about changes to the **Wi-Fi** issues discussed during previous meetings. Harbormaster Frame reiterated that some recommended adjustments were being made to reconfigure the plan as well as the installation of new fiber lines. Improvements have been seen but unfortunately not for everyone as individual devices may be outdated or incompatible which is something we cannot control. Still experiencing some issues at the 700 & 800 docks; will make the necessary changes over the winter.

NEW BUSINESS

There was no new business to discuss during this meeting.

ADJOURNMENT

Upon motion made by John Haynes, seconded by Chad Childers, the board adjourned the meeting at 5:20 p.m.

Accepted by: _____
Tim Frame, Harbormaster

Respectfully submitted, _____
John Haynes, Board Secretary

Approved On: _____

There were no attachments for this meeting
Minutes prepared by Kristen N. Winkelstern

By: _____
Sam Ferguson, Board President